

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 8 DECEMBER 2023

- All orders will be Home Delivered to your nominated delivery address in December/January.
- Orders must be placed by the due date in order to guarantee delivery before the first day of Term 1.
- **Orders placed after the due date *may not be processed until February* due to our extremely busy schedule in January. NO EXCEPTIONS.**
We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack may not be ready on the first day of school, so your child should not be disadvantaged.
- Orders placed after the due date will also incur an additional \$7.50 packing, handling & delivery fee.
- ***Do not put the school address as your nominated delivery address. If you do, it will be returned to Paperchase and you may be charged a re-delivery fee.***
- Complete packs only can be ordered through Paperchase. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

AUTHORITY TO LEAVE will automatically apply to all orders

If you have particular requirements - e.g. have a particular place you'd like the parcel left, please note this in the **Order Instructions/Notes** section on the checkout page.

Online Ordering Procedure

1. Go to <http://booklist.paperchase.com.au>
2. Enter this School Access Code: **BTSSWC**
Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list click '**Continue**'.
5. Click 'Add Order to Cart'
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply:
<https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

PLEASE SUBMIT ORDER ONLINE BY: **08-Dec-2023**

ONLINE ORDERING INSTRUCTIONS:

Ordering is fast, secure and convenient. Simply;

1. Go to <http://booklist.paperchase.com.au>
2. Enter this School Access code: **BTSSWC**
3. Click 'Create Order'
4. Enter student's name, select correct year level from the drop-down list and follow prompts to place your order

STATIONERY PACK - Sold as a Pack only - items can not be altered

Qty	Code	Description	Unit
6	7011378	BOSTIK BLU STIK 35G	EACH
2	7010219	STAEDTLER NORIS CLUB TWISTER CRAYONS 6MM PACK 12	PACK 1
1	4011135	SOFT GRIP SCISSORS 135MM	EACH
2	7000485	FABER-CASTELL JUNIOR TRIANGULAR COLOURED PENCILS WITH SHARPENER ASSORTED PACK 10	PACK 1
1	7005517	INITIATIVE DOCUMENT WALLET FOOLSCAP RED	EACH
1	7009462	MARBIG SLIMPICK DOCUMENT WALLET FOOLSCAP BLUE	EACH
2	4000192	PICTOR MINI SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 165 x 240MM	EACH
1	4583403	PICTOR HOME READING JOURNAL JUNIOR LEVEL 1 ISBN 9780645583403	EACH
1	7071218	STAEDTLER CLEAR PLASTIC RULER 300MM CLEAR	EACH
2	4000185	PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM	EACH
5	7071693	INITIATIVE WHITEBOARD MARKER BULLET TIP BLACK	EACH
1	4012821	MAGNETIC A4 WHITEBOARD PACK INCL BLACK MARKER	EACH
12	7011886	FABER-CASTELL JUNIOR TRIANGULAR GRIP PENCILS HB	EACH
1	4998617	OSMER MAGNETIC WHITEBOARD ERASER ASSORTED COLOURS SMALL	EACH
1	4000413	PICTOR PREMIUM 330 X 240 64 PAGE STORY BOOK 24MM PLAIN/RULED 100GSM EXPLORERS	EACH
2	4000536	PICTOR PREMIUM 330 X 240MM 64 PAGE MEGA STORY BOOK 24MM PLAIN/DOTTED THIRDS 24MM 100GSM PINK MOON	EACH
3	4000123	PICTOR TURTLE PREMIUM WRITING BOOK 24MM DOTTED THIRDS 70GSM 64 PAGE 330 X 240MM	EACH
1	4000895	PICTOR VISUAL ART DIARY A4 PP 120 PAGE 110GSM BLACK	EACH
1	7101719	MOKI LITE HEADPHONES WITH VOLUME CONTROL BLACK	EACH
1	4010002	PACKAGING: BTS HOME DELIVERY BOX	EACH

Pack Price: **\$90.76**

PRE-PAYMENT IS REQUIRED (CREDIT / DEBIT CARD VISA & MASTERCARD ONLY. ZIP PAY ALSO AVAILABLE)